



# Housing Authority of the City of Decatur, Georgia

750 Commerce Drive ▪ Suite 400 ▪ Decatur, Georgia 30030

404-270-2100 ▪ Fax 404-270-2123 <http://www.decaturhousing.org>

*An Equal Opportunity Employer*



## NOTICE TO INCREASE RENT

Date: \_\_\_\_\_

Tenant: \_\_\_\_\_

\_\_\_\_\_

Dear Tenant:

This notice is to inform you that I, \_\_\_\_\_, am requesting an increase of \$ \_\_\_\_\_ to the contract rent ("Rent") for the property you lease located at \_\_\_\_\_. This increase will be effective the first day of \_\_\_\_\_, 20\_\_\_\_ ("the effective date"). A copy of this request is also being submitted to the Decatur Housing Authority ("DHA") Housing Choice Voucher Program for approval. Therefore, if approved by DHA, the new rent for your lease agreement on the effective date, will be \$ \_\_\_\_\_.

I am providing you with this notice at least ninety (90) days in advance of the anniversary date in accordance with the Housing Choice Voucher Program regulations.

If you decide to terminate the lease agreement, you must provide proper notice to both DHA and the owner. Your Housing Advisor will contact you upon receipt of your notice to vacate.

The lease agreement, subject to DHA approval, will automatically continue with the change to the rent, unless it is properly terminated.

NOTE: This change may also increase your portion of the contract rent under the Housing Choice Voucher Program.

Owner Signature: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Owner Email: \_\_\_\_\_

Tenant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_